



Worplesdon Parish Council

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Thursday 21 June 2018

NOTICE OF MEETING

A full council meeting of Worplesdon Parish Council to be held in the **Small Hall, Worplesdon Memorial Hall, Perry Hill, Worplesdon, Surrey, GU3 3RF on Thursday 28 June 2018 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it is switched off or placed in silent mode during the meeting to prevent interruptions or interference with the PA or Induction Loop system. The use of flash photography and/or filming lights is not permitted.

AGENDA

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session – 10 minutes.** *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 3. Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 4. Amendments to the Register of Interests**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**

7. **Declaration of Gifts or hospitality over £25.**
8. **Borough Councillor's report (5 mins).**
9. **County Councillor's report (5 mins).**
10. **Minutes of the previous meetings** - To be agreed and signed by the Chairman as a true record.
11. **Height barrier, Worplesdon Memorial Ground** – To consider:
 - i) The introduction of an agreed protocol between the Worplesdon Parish Council and Worplesdon Memorial Trustees for the operation of the height barrier to allow ingress/egress for over height vehicles.
 - ii) Revoking the council's email dated 5 June 2018
 - iii) Modifications to the swinging arm for additional security (costs to be met by T J Hunt (Contracting) Ltd).
12. **Planning Applications for consideration**

Planning Application No: [18/P/01014](#) - Land North of Keens Lane and, Tangley Lane, Guildford - Hybrid planning application for the demolition of existing buildings and development of a total of 148 residential dwellings: full planning application for the development of 144 residential dwellings (Use Class C3), 70 bed care home (Use Class C2), new vehicle and pedestrian accesses off Keens Lane and Tangley Lane, 355 car parking spaces with associated landscaping and outline planning application for 4 self-build residential dwelling plots on land adjacent to Tangley Lane.

Planning Application No: [18/P/01075](#) - Asperion Hillside Hotel, Perry Hill, Worplesdon, Guildford, GU3 3RF - Change of use and refurbishment of the property for the creation of a single residential unit, with associated parking and private residential garden

Planning Application No: [18/P/01060](#) - Wood Street Green, Wood Street Village, Guildford, GU3 3EU - Proposed front porch.

Planning Application No: [18/T/00132](#) - Worplesdon St Mary, Perry Hill, Worplesdon, Guildford, GU3 3RE - Cypress Trees - fell and remove stumps.

Planning Application No: [18/T/00128](#) - 32 Wood Street Green, Wood Street Village, Guildford, GU3 3EU - Application to carry out works to Apple and Cherry trees (Wood street Conservation Area).

Planning Application No: [18/P/01152](#) - Sudpre Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RB - Variation of conditions 2 & 7 of 17/P/02024, approved 04/12/2017, to vary drawing numbers (alterations to garage roof) and update bat survey.
13. **Local Government and Public Involvement in Health Act 2007** – To consider renaming the Council.
14. **Corporate Identity** - To consider rewording the council's letter heading etc. to recognise the five voting districts within the parish i.e. Broadacres, Fairlands, Jacobs Well, Perry Hill and Wood Street.
15. **Strategic Plan** – To agree a date for the final working party meeting.
16. **Electricity supply to Perry Hill Green** – To receive a second quotation for the installation of the kiosk and electricity meter and to consider action. 2nd quotation £1,000 & VAT.
17. **Christmas tree lights** – To light three additional trees at Perry Hill Green £2,400 per year for a two-year contract.
18. **Wood Street Summer Show 21 July 2018** – To receive and approve the event application form and risk assessment.

19. Wood Street Summer Show Registration event 18 July 2018 - To receive and approve the event application form

20. Bulb planting, Harry's Meadow, Jacobs Well – To consider/approve:

- a) The species of bulbs to be planted
- b) The cost of the bulbs – Maximum cost £3,000
- c) The date of the working party to plant the bulbs
- d) How this community event will be publicised

21. Quarterly playground inspection reports – To receive and approve the quarterly inspection reports. To agree minor works as raised within the inspection reports.

22. SALC training strategy – To consider further training opportunities and agree the delegates who wish to attend.

23. SALC AGM and Conference – Thursday 15 November 2018 at Dorking Halls. To approve the number of delegates (Cllr P Cragg, Cllr G Adam, Cllr N Mitchell, Cllr S Morgan, the Clerk).

24. Bespoke planning training – To consider asking SALC to deliver a bespoke level 2 planning training session at which all councillors would be required to attend.

25. Finance

- a) **Invoices for payment** - Proposed list of cheques/online payments to be tabled at the meeting for approval. Payments for signature by two councillors
- b) **Bank reconciliations** – April and May 2018 bank reconciliations require approval.
- c) **Monthly budget reports** – April and May 2018 monthly budget reports require approval.
- d) **Replacement playground equipment – Fairlands & Worplesdon** –The new equipment has now been installed. A post installation inspection will be required. Cost anticipated to be £200 per site.
- e) **External Audit** – The external audit papers were submitted to PKF Littlejohn 7 June 2018.
- f) **Representation at the Examination in Public (EIP)** – To ratify the decision to make a further financial contribution of up to £500 to enable RGP traffic consultants to represent the Parish Council at the EIP with respect to policy A26 (Blackwell Farm).

26. Clerk's Report

- a) **Surrey Wildlife Trust Liaison meeting** – Held 12 June 2018 – Notes of the meeting have been circulated by the Clerk.
- b) **SGN gas main, Coombe Lane** – A dilapidation survey was carried out 23 May 2018. No date has yet been provided for the installation of the new gas main.
- c) **There are two casual vacancies on the council.** Councillors are asked to publicise the vacancies when speaking with the public

27. Chairman's Report

Due to the confidential nature of the following item (potential negotiation of a contract), a resolution shall be passed to exclude the public and press, as per Schedule 12A of the Public Bodies (Admission to Meetings) Act 1960.

28. Potential Parish Office – To consider three alternative locations for a parish office and to decide action.

29. Date of next meeting – Thursday 26 July 2018