



Worplesdon Parish Council

**Minutes of the Staffing Committee meeting held Friday 6 April 2018
at 10am in the Conference Room, Worplesdon Memorial Hall**

187-2018 - Present

Councillors: Chairman of the Staffing Committee Cllr J Messinger, Cllr G Adam, Cllr S Fisk, Cllr S Morgan MBE and Cllr J Wray.

Staff: The Clerk to the Council.

188-2018- To receive apologies

No apologies were received.

189-2018 - Declaration of Disclosable Pecuniary Interests

No declarations were made.

190-2018 - Declaration of Non-pecuniary interests

No declarations were made.

191-2018 - To receive and approve the Assistant Clerk's 5-month probationary report

It was proposed Cllr J Messinger, seconded Cllr G Adam and unanimously **RESOLVED** that the Staffing Committee approve the Assistant Clerk's 5-month probationary report.

192-2018 - To make a recommendation to the Full Council regarding the permanent employment of Mrs V Fear

It was proposed Cllr J Messinger, seconded Cllr G Adam and unanimously **RESOLVED** that the Staffing Committee make the following recommendation:

- That Mrs Fear be appointed on a permanent part-time basis with effect from 30 April 2018.

The Staffing Committee was sufficiently pleased with Mrs Fear's progress they also recommended that, to provide Mrs Fear with appropriate career progression, she be offered the opportunity to become the Deputy Clerk within the next two years, should she wish to do so.

It was agreed that Mrs Fear should be given the opportunity to obtain her CILCA award in the first instance.

Meeting closed: 10.30am

Signed:

Date: 26 April 2018