



Worplesdon Parish Council

Minutes of the full council meeting held 22 March 2018 in the Small Hall, Worplesdon Memorial Hall, Perry Hill, Worplesdon at 7.32pm

160-2018- Present:

Councillors: Chairman Cllr P Cragg, Cllr G Adam, Cllr N Bryan (arrived 7.38pm), Cllr S Fisk, Cllr J Messinger, Cllr N Mitchell, Cllr S Morgan MBE, Cllr B Nagle (arrived 7.39pm), Cllr D Snipp, Cllr J Wray and Cllr L Wright.

Staff: The Clerk to the Council and the Assistant Clerk were in attendance.

161-2018- To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40

Apologies and reason for absence had been received from Cllr D Bird and Cllr P Snipp. Apologies and reason for absence were accepted.

Miss Unwin-Golding was absent from the meeting.

Apologies were also received from Cllr R McShee, Cllr K Witham and Mr Keith Dewey (DPO).

162-2018 - Announcement

The Chairman then announced that Mr Venables had tendered his resignation as of 25 March 2018. This has resulted immediately in a Casual Vacancy. The Borough Council has been informed and will produce the appropriate notice for display on the notice boards and our website. Cllr Cragg acknowledged the considerable efforts Mr Venables had made during his time on the Parish Council, particularly in terms of the research he had carried out on numerous topics and his assistance with land management matters.

163-2018- Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors in accordance with The Relevant (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

No declarations were made.

164-2018- Amendments to the Register of Interests

No declarations were made.

165-2018- To receive and consider written requests for new DPI dispensations

No declarations were made.

166-2018- Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct

No declarations were made.

167-2018- Declaration of Gifts or hospitality over £25

No declarations were made.

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168-2018- Borough Councillor's report

No report had been received.

169-2018- County Councillor's report

Cllr Witham had submitted the following written report:

"I have received details of the Preliminary Consultation from SCC re the building of a pedestrian refuge on Aldershot Road using some common land. If you have not received a copy I will ask for one to be sent. The scheme is also listed in the schemes to be approved by Guildford Local Committee against a budget of £25,000 to be paid by Worplesdon Parish Council. So hopefully this scheme is progressing, albeit painfully slowly."

"The Transport group at the Guildford Local Area Committee are aware that the Parish Council cannot fund 100% of the Worplesdon Road pedestrian island scheme at Fairlands and has allowed for this scheme to cost up to £27,500, of which £2,500 would come from the Guildford Local Committee and the other £25,000 from Worplesdon Parish Council.

Hopefully, we will finally get the required Common Land consent before too long. Bahram Assadi will then be able to get more detailed design work completed for it. If this indicates that the scheme will actually cost more, we can consider how we can make up the difference, possibly including a contribution from my SCC Member's Allowance. It's not a massive sum, but if £1,000 or £2,000 makes the difference between it happening or not I will, of course, assist if I can."

The Clerk advised that whilst the Parish Council has considered a financial contribution towards the pedestrian refuge on the A323, in principle, it has **not** given its formal consent to such a proposal. This item will therefore need to be placed back on the agenda of the full council meeting in April 2018.

Cllr S Morgan expressed an interest in attending future Local Area Committee meetings and asked if the dates are still circulated in advance.

7.38pm Cllr N Bryan arrived.

170-2018- Minutes of the previous meetings

It was proposed Cllr J Wray, seconded Cllr S Morgan and **RESOLVED** that the minutes of the full council meeting held 22 February 2018 be approved and signed by the Chairman as a true record.

7.39pm Cllr E Nagle arrived.

It was proposed Cllr S Fisk, seconded Cllr N Mitchell and **RESOLVED** that the minutes of the Planning Committee meeting held 8 March 2018 be approved and signed by the Chairman as a true record.

It was proposed Cllr J Wray, seconded Cllr S Morgan and **RESOLVED** that the minutes of the General Purposes and Finance Committee meeting held 8 March 2018 be approved and signed by the Chairman as a true record.

Notes of the Strategic Plan working party meeting held 19 March 2018 were also circulated and approved by the Council.

171-2018- Co-option of councillor – Jacobs Well Ward

It was reported that no applications had been received.

Councillors suggested the following ways of raising awareness of the vacancy:

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- Advertising in the Communities section of the Surrey Advertiser
- Advertising via the JWRA newsletter
- Carrying out a further direct mailshot
- Advertising on the JWRA noticeboard by the shops in Stringer's Ave
- Changing the wording on the notice.

These suggestions to be implemented by the Clerk/Assistant Clerk as soon as practicable.

172-2018- Planning Applications for Consideration

Planning Application No: 18/P/00415 - 21 Brookside, Jacobs Well, Guildford, GU4 7NS - Addition of two pitched roof dormers to front roof to facilitate existing loft conversion. Addition of sun pipe to rear roof.

Cllr S Fisk commented that properties on this road are all similarly styled despite being differing sizes, and that the addition of two front dormer windows would significantly alter the street scene.

It was **RESOLVED** that the comment be submitted:

“We note that the proposal is a change to the street scheme and would value your opinion on the proposed changes.”

Planning Application No: 18/P/00324 - The New Barn, Perry Hill, Worplesdon, Guildford, GU3 3RE - Demolition of the partly completed dwelling and thereafter carry out engineering works, import material to infill the site back to former ground levels, a maximum of 510 mm higher than currently, and then the erection of a dwelling and a 2-bay timber car barn.

This application and the application below should be considered together as the same documents have been used.

Planning Application No: 18/P/00325 - The New Barn, Perry Hill, Worplesdon, Guildford, GU3 3RE - Erection of a 3/4-bedroom chalet style dwelling with traditional 2-bay timber car barn (part retrospective).

It was felt that these two applications should be considered together as the same documents have been used.

The proposed building is still a significant structure and the description of a chalet style dwelling is stretching the definition. The ridge line of the existing building is 18.032m the new is 18.020m. The highest ridge is on the major part of the building which is hidden by the new chimney.

It was agreed that the Parish Council reiterate its previous objections being:

1. The design statement does not provide any evidence of the following sustainability issues:

- Rainwater re-use.
- Sustainable energy
- Flooding issues
- SANG considerations
- Protected species. We are aware of bats in the area

The surface and rain water is proposed to be drained to soakaways. A better solution would have been the use of SUDS; as the site is 2600 m² there is sufficient space, and this could have provided a design feature.

The proposed infilling dwelling sits outside the Settlement boundary of the village of Worplesdon. The proposal for a new property at this location is therefore contrary to the Borough Council's Draft Local Plan, which has now been submitted to the Planning Inspectorate for public examination, which clearly states:

“Limited infilling (5)

Limited infilling within the identified settlement boundaries, as designated on the Policies Map, of the following villages: Albury, Compton, East Clandon, East Horsley (south), Gomshall, Holmbury St Mary, Peaslake, Pirbright, Putterham, Ripley, Shere, West Clandon and Worplesdon.

(6) Limited infilling may also be appropriate outside the inset or identified settlement boundaries, and in the following villages, where it can be demonstrated that the site is as a matter of fact on the ground within the village: Artington, Eashing, Farley Green, Fox Corner, Hurtmore, Ockham, Seale, Shackleford, The Sands, Wanborough and Wisley.

In conclusion the Parish Council feels that the design is lacking in detail, that this proposal represents over-development and is not in keeping with the Conservation Area. In-filling at this particular location, outside the settlement boundary, is not acceptable due to its impact on the openness of the Green Belt within the historic village of Worplesdon.

Appeal lodged re: Planning Application No: 17/P/01114 - Coopers Yard, Hill Place & Hill Villa, Frog Grove Lane, Wood Street Village, GU3 3HD - Demolition of existing buildings and redevelopment to form two houses and one bungalow with associated garaging and parking.

The Parish Council had lodged an objection to this planning application, which will be sent to the Planning Inspector. No further information being forthcoming, the Parish Council had no further comment to make.

Appeal lodged re: Planning Application No: 16/P/02220 - 1 Finglebridge Cottages, Woking Road, Guildford, GU4 7PS - Application to remove condition 6 (boundary treatment) of planning consent 11/P/00291, approved 04/10/2011. Appeal submitted.

No details were submitted in support of the application for removal of the boundary condition established in 2011 (11/P/00291), therefore the Parish Council agreed that the existing conditions should be maintained.

173-2018- Invoices for payment

It was proposed Cllr N Bryan, seconded Cllr E Nagle and unanimously **RESOLVED** that payments of the value of £13,286.05 be approved and signed off.

Payment list for approval 22.3.2018

Date of invoice:	Date paid	Payment type:	Payee:	Details:	Net	VAT	GROSS	Budget heading
8.3.2018	8.3.2018	Online	AIM Removals & Deliveries	Removal costs - second hand furniture	300.00	60.00	360.00	Est.chgs.
14.2.2018	14.2.2018	Dcard	SLCC	Knowles on Local Authority Meetings 4 x places Surrey Rural Economy Conf.	83.96	0.80	84.76	Est.chgs.
20.3.2018	31.1.2018	Dcard	Surrey Hills Enterprises	Payment @ time of booking	192.00	38.40	230.40	Training
16.1.2018	30.1.2018	DD	BT PLC	DD payment made - for ratification only	701.26	140.25	841.51	Est.chgs.
13.3.2018	13.3.2018	DD	RISC IT Solutions Ltd	External back-up DPO Annual Service March 2018 – Feb 19	30.89	6.18	37.07	Est.chgs.
16.3.2018	20.3.2018	Online	Data GRC Ltd		500.00	100.00	600.00	Est.chgs.
N/A	20.3.2018	Online	Jane Wray	Refreshments for APM	27.77	0.00	27.77	C'man's Allow.
13.2.2018	20.3.2018	Online	Scribe	Annual Subscription Installation of 2 x concrete bollards -	385.00	77.00	462.00	Comp. software
15.3.2018	19.3.2018	Online	T J Hunt (Contracting) Ltd	WSV Community Car Park	875.00	175.00	1,050.00	Ward imp'ments

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N/A	20.3.2018	Online	} Staff costs	Salary/exps	}	0.00			Staff costs
N/A	20.3.2018	Online		Salary/exps		6,247.96	0.00	6,247.96	Staff costs
N/A	20.3.2018	Online		Ee's & Er's Pension Contributions			0.00		Staff costs
N/A	20.3.2018	Online		PAYE/NIC			0.00		Staff costs
20.3.2018	21.3.2018	Online	Blue Sky	Groundsman		1,769.58	0.00	1,769.58	G'dsman & w.imp
6.3.2018	20.3.2018	DD	O2	SIM card (Clerk)		15.00	3.00	18.00	Est.chgs.
7.3.2018	21.3.2018	DD	O2	SIM card (Assistant Clerk)		15.00	3.00	18.00	Est.chgs.
15.3.2018	20.3.2018	Online	SLCC	1st instalment HE Community Governance Course Yr1		1,395.00	0.00	1,395.00	Training
16.3.2018	22.3.2018	Online	Richard Thorpe Fire Serv.	Replacement fire extinguisher		30.00	6.00	36.00	Est. chgs.
16.3.2018	22.3.2018	Online	Zurich M'ment. Serv. Ltd	LCAS training course January 2018		90.00	18.00	108.00	Training
Total						12,658.42	627.63	13,286.05	

174-2018- Potential Parish Office – Frosbury Farm

The Clerk reported that the landlord has regrettably withdrawn from the agreement. A second approach has been made to a local business who had previously offered a parcel of land. Their decision is currently awaited.

Cllr Wright stated that she would be opposed to any form of building on the Green Belt.

Second hand office furniture comprising board table, filing cabinets, desks and pedestal units, chairs, bins and in-out trays received free of charge

It was proposed Cllr P Cragg, seconded Cllr G Adam and unanimously **RESOLVED** that the cost of the removal of the furniture and equipment be ratified.

To consider offering payment for the temporary storage facility in the Parish. To consider making a donation to the Surrey, Sussex and Kent Air Ambulance in respect of the receipt of office furniture.

The provision of payments was widely discussed. It was proposed by Cllr J Wray, seconded Cllr N Mitchell and unanimously **RESOLVED**, that we should await clarity of the circumstances surrounding the Parish office prior to agreeing any payments.

175-2018- Strategic Plan

Cllr J Messenger, who is chairing the Strategic Plan working party, explained that a draft five-year Strategic Plan has been drawn up for consideration by the working party. A second meeting is to be held on 29 March 2018.

Five key themes have been agreed:

1. Community Engagement and Representation
2. Governance and Fiscal Responsibility
3. Business Engagement
4. Management of Recreational Facilities
5. Conserve and Improve the Environment

Each subsequent meeting will focus on one of these key areas.

It is intended that the Draft Strategic Plan will be submitted for the Council's consideration at the Annual Meeting, 24 May 2018.

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176-2018- Staffing Committee

Following the resignations of Cllr R Clark and Cllr C Venables there are two vacancies on the Staffing Committee. Cllr G Adam and Cllr S Fisk volunteered to sit on the committee and were duly appointed. Cllr N Mitchell agreed to be a substitute member.

At 8.20pm Mr C Venables arrived.

177-2018- GDPR (General Data Protection Regulations)

The Clerk and Assistant Clerk have had a subsequent meeting with the appointed Data Protection Officer (DPO), Mr Keith Dewey. An initial assessment has been undertaken and the Clerk and Assistant Clerk will be having subsequent meetings with the DPO to measure and monitor progress.

178-2018- Review of all Risk Assessments

The Clerk and Assistant Clerk had reviewed the risk assessments and proposed a small number of minor changes. It was proposed Cllr G Adam, seconded Cllr S Fisk and **RESOLVED** that the revised risk assessments as circulated be approved and adopted.

1. Adverse weather
2. Armistice Day Service
3. Assistant Clerk's Home as Office
4. Clerk's Home as Office
5. Common land beside A323
6. Community Car Park – WSV
7. Council Chambers
8. Display Screen Equip. G White
9. Display Screen Equip. V Fear
10. Financial Risk Assessment 2018/2019
11. Fire Assessment: Council Chambers, 84 Rydes Hill Road, 84 Frog Grove Lane
12. Generic
13. Governance & Management
14. Jacobs Well Recreation Ground (Physical Maintenance)
15. Lone Worker
16. Nevins Copse (Physical Maintenance)
17. Playgrounds and Play areas
18. VAS & SDR Deployment
19. Maypole
20. Work related stress
21. Tennis Courts

Cllr J Messinger abstained as she had not read the documents.

Standing Orders waived:

At 8.28pm it was **RESOLVED** that the meeting be adjourned to enable Cllr P Cragg to present a gift and card to Mr Venables.

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Cllr Cragg acknowledged the personal reasons for Mr Venables' resignation and thanked Mr Venables, on behalf of the Council, for all his hard work over the past seven and a half years, which had been appreciated. This work had included Charing meetings, assisting with land management matters and a considerable amount of research, which had greatly helped the Clerk.

Mr Venables apologised for his sudden resignation stating that he had enjoyed being on the Parish Council enormously and encouraged members to stay in touch.

[The meeting was reconvened at 8.34pm.](#)

179-2018- New Parish Council website

Cllr D Snipp gave the following report:

Two local historians are happy to provide Worplesdon Parish Council with copies of all of their digital memorabilia to allow us to populate a 'virtual museum' on our new website. The new website has made progress, although the progress has been slower than expected. Rather than having a separate Minutes and Agendas page, the two will be merged so you can see the Agenda and Minutes for each meeting next to each other. Some changes have been made to the Admin page. Minutes will now be shown as PDF files. The Widget on the homepage will automatically display the last 5 sets of minutes.

Meetings (full council, GPs, etc) will also be merged with Events (fireworks, May Day, etc) and we can even add work parties. Past events will automatically disappear in the 'Upcoming Meetings' Widget on the homepage. We hope this will let Parishioners know exactly what is going on and how they can get involved. Cllr D Snipp advised that he is becoming more familiar with the Content Management System and once he is satisfied, he will train the Clerk and Assistant Clerk, passing overall responsibility for maintenance to them.

Cllr D Snipp asked for all Councillors and staff to click on the link he had circulated and provide feedback to him at the earliest opportunity, so amendments can be made to the new website prior to launch.

It was suggested that some community events could be publicised by the Clerk and Assistant Clerk. It was highlighted that new photos of councillors and staff were required for the website and it was proposed that these would be taken 30 minutes before the next full council meeting.

The Chairman thanked Cllr Snipp for his hard work on this project.

180-2018- Quarterly playground inspections

The Assistant Clerk read out the 'High Risk' item that had been highlighted as a result of the quarterly inspections which took place on 5 March 2018 (undertaken by Dick Randall Services).

'The HAGS multi-play unit has a damaged slat. It had been taped over, but the slat is protruding and has sharp edges due to splintering. Item must be replaced/repared as it is dangerous.'

A replacement panel has already been ordered by the Clerk.

The panel neighbours one which was also recently broken. This criminal damage, caused by anti-social behaviour, will be reported to the police by the Assistant Clerk.

Other items to be addressed:

- A new handle is required on the Husson Breeze following vandalism. Two handles have already been ordered.

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- Two button seat swings are required for the Typhoon – These will be ordered shortly.
- The Wicksteed Multi-Unit anchors for the ladder are loose. Investigate the cause.
- There is shrinkage of wetpour around some play equipment – Monitor and replace as necessary.
- Entrance to Jacobs Well Play Area – Fill edges beside path to alleviate trip hazard.

181-2018- National Planning Policy Framework and developer contribution consultations

These consultations began on Monday 5 March 2018 and will close at 23.45 on Thursday 10 May 2018.

This is the first major overhaul of the NPPF since its inception in 2012.

The Government has issued the following consultation documents:

- [National Planning Policy Framework: consultation proposals](#)
- [National Planning Policy Framework: draft text for consultation](#)
- [Draft planning practice guidance](#)
- [Housing Delivery Test: draft measurement rule book](#)

Cllr G Adam highlighted that we are not a planning authority, however, it was agreed that the Assistant Clerk should precis the documents by way of assessing document headings and circulate to establish if it warrants a response.

This item is to be included on the agenda of the next Planning Committee meeting.

182-2018- Installation of height barrier and posts, Worplesdon Memorial Ground

The Assistant Clerk confirmed that the height barrier and posts had been ordered from the manufacturer. The lead time is anticipated to be 3 weeks from the date of order. An additional cost to the original quotation will be a shielded padlock point. The costs of this are to be confirmed. The contractor will expedite the installation of the height barrier and will then fit the bollards at a later date.

The diameter of the hole for the padlock has been requested in order that the right sized padlock can be fitted immediately.

It was suggested that padlocks on the gates at Harry's Meadow should have replacement combination locks, as the gadget for changing the combination on the current locks has been lost.

Action: Cllr Cragg to investigate.

183-2018- Offer of volunteer assistance from University of Surrey

The offer was considered but due to health and safety concerns relating to the works we undertake, the decision was made to decline in this instance, but to thank them for their kind offer.

184-2018- Finance

a) Bank reconciliations for January 2018 and February 2018

The RFO had prepared the bank reconciliations for January 2018 and February 2018 in accordance with the Accounts and Audit Regulations, a copy of which was issued to all members.

It was proposed Cllr G Adam, seconded Cllr J Wray and unanimously **RESOLVED** that the Chairman sign the bank reconciliations and bank statements.

Appendices 1 & 2 – January and February 2018 bank reconciliations.

b) Monthly budget reports January 2018 and February 2018

The RFO had prepared the monthly budget reports for January 2018 and February 2018 in accordance with the Accounts and Audit Regulations, copies of which were issued to all members.

It was proposed Cllr G Adam, seconded Cllr S Fisk and unanimously **RESOLVED** that the Chairman sign the monthly budget reports.

Appendices 3 & 4 – January and February 2018 budget reports.

c) Quarterly financial check undertaken 20 March 2018

Cllr G Adam had carried out a quarterly financial check on 20 March 2018. Cllr Adam confirmed that there were no matters of concern. Councillors were reminded of the need for both signatures to appear on the red sheet and also to initial photocopies of cheques.

d) Vegetation clearance

It was proposed Cllr N Bryan, seconded Cllr S Morgan and unanimously **RESOLVED** that the cost of cutting back the sightlines/improving safety for our grass cutting contractors at A323/Holly Lane junction be ratified. Total cost £210 & VAT.

Power to spend: OSA 1906, ss 9 and 10

e) Tree inspections

It was proposed Cllr G Adam, seconded Cllr N Bryan and unanimously **RESOLVED** that the cost of employing Mr N Fagg to undertake our annual tree inspections be ratified. Total cost £810 (no VAT applicable)

Power to spend: OSA 1906, ss 9 and 10

f) Quotation for pressure washing and moss treating tennis courts 1 and 2

It was proposed Cllr N Bryan, seconded Cllr L Wright and unanimously **RESOLVED** that the cost of pressure washing and moss treating the tennis courts be ratified. Total cost £580 & VAT.

Power to spend: LG (Misc. Prov.) Act 1976, s19

g) Removal fee – AIM Removals and Deliveries

It was proposed Cllr P Cragg, seconded Cllr G Adam and unanimously **RESOLVED** that the cost of £300 be ratified.

Power to spend: LGA 1972 s 111.

h) Installation of two concrete bollards, Wood Street Village Community Car Park

It was proposed Cllr N Mitchell, seconded Cllr S Fisk and unanimously **RESOLVED** that the cost of providing and installing two concrete bollards be ratified. Total cost £875 & VAT.

Power to spend: OSA 1906, ss 9 and 10

185-2018- Clerk's Report

a) Railway bridge – Salt Box Report

Following a number of bridge strikes at this location, metal plates and new 'low bridge' warning signs have been installed by Network Rail.

b) VAS signs

New padlocks and batteries have been fitted to the Parish Council's VAS signs by Surrey Police, and the associated new keys have been delivered to the Clerk. A brochure has been received from ElanCity offering solar-powered VAS signage which downloads via Bluetooth. The brochure to be retained for future reference if required.

The Clerk stated that due to the current workload it is proving impossible for the staff to deal with the SDR deployment and creation of the subsequent reports and asked that this project be taken over by councillors, wholesale.

Cllr Snipp advised that he would be happy to take over management of this task. It was agreed that a new deployment list be created as soon as practicable.

Cllr Snipp advised that he had published the latest report on the Parish Council's website. The Clerk advised that the reports need to be issued to Bahram Assaidi at Surrey County Council for be compared with data obtained by Surrey Police, and that queries regarding the reports obtained to date need to be referred to CA Traffic.

c) Honours boards

The signwriting has been carried out, and the sign writer has returned to rectify a minor error.

d) Flood Forum

A meeting is to be called by the Rt. Hon. Anne Milton MP's office in the near future. A background paper and agenda have been prepared in readiness. A site meeting is being held with Richard Bate (Consultant from Green Balance) on 27 March 2018.

Appendix 5 – Background paper and agenda.

e) ESSO aviation fuel pipeline consultation

The Clerk has received a package of information and posters from Fisher German LLP who are land agents acting on behalf of Esso in respect of a new pipeline. The pipeline diagrams illustrate that two of the proposed pipelines run through our Parish.

Assistant Clerk is to display the posters on 23 March 2018 to publicise the public event. The Clerk will contact Fisher German LLP to ask for a briefing meeting for members of the Parish Council as soon as practicable.

A letter requesting confirmation of ownership/interest in Perry Hill Green and Coombe Lane had been received from Fisher German LLP. It was proposed Cllr N Mitchell, seconded Cllr S Fisk and **RESOVLED** that the maps could be signed as accurate in terms of interest in the land given there was no commitment, merely confirmation of accurate information regarding land ownership.

f) HAGS-SMP

Following receipt of the Assistant Clerk's letter, HAGS-SMP have promised to send an engineer to fix the finger-trap panels and to provide us with £250 credit against future replacement spare parts. This is likely to cover the cost of 2 replacement button seats which will soon be required for the Typhoon.

g) Letter received re Land North of Keens Lane

The Clerk is in receipt of a letter from a local resident, relating to land North of Keens Lane. The Councillors **RESOLVED** that it would now be appropriate for the Clerk to send the residents' letter on to Richard Bate for his comments.

A vote took place. The result of the vote was 10 FOR - Cllr Adam abstained from the vote.

h) Planning Review Workshop held 21 February 2018

Regrettably the Clerk and Cllr Venables had been unable to attend the workshop, however, a report has subsequently been submitted to John Silvester, the consultant acting on behalf of Guildford Borough Council. A copy of this report was emailed to all Councillors.

Appendix 6: Report to John Silvester.

i) Guildford Housing Forum

A leaflet has been received from the newly formed Guildford Housing Forum. For information only.

j) Assistant Clerk's laptop

The Assistant Clerk's laptop is becoming increasingly unreliable and not facilitating effective working practices.

This item is to be on the agenda of the next General Purposes and Finance Committee meeting.

185-2018- Chairman's Report

Cllr Cragg gave the following report:

- A work party was undertaken at Pitch Place and subsequently Nevin's Copse on 21 March 2018. Thank you to all those who assisted.
- The Annual Parish Meeting 2018 was remarkably well attended, and the Parish Council received a vote of thanks from the Parishioners.

186-2018- Date of next meeting – Thursday 26 April 2018

Meeting closed 9.22pm

Approved by the full council – 26 April 2018

Signed:

Chairman of the Council

Date: