



# WORPLESDON PARISH COUNCIL

West View  
84 Rydes Hill Road  
Guildford  
Surrey  
GU2 9UG

Tel: 01483 300094

Email: [clerk@worplesdon-pc.gov.uk](mailto:clerk@worplesdon-pc.gov.uk)

Thursday 18 January 2018

## NOTICE OF MEETING

**General Purposes and Finance Committee meeting** to be held in the **SMALL HALL, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF** on **Thursday 25 January 2018 at 8.00pm** in order to transact the following business.

**THE FIRST TEN MINUTES OF THE MEETING ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.**

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.*

### **Agenda**

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**
- 3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.**
- 4. Invoices for payment** - Proposed list of cheques/online payments to be tabled at the meeting for approval. Payments for signature by two councillors.
- 5. Land Management Report** – To receive a report and to consider action as required.
- 6. Health and Safety Inspection Report** – To receive the weekly playground inspection reports and the monthly health and safety reports and to consider action as required.

7. **Co-option Jacobs Well Ward** - To consider any applications received. To consider how best to further advertise this vacancy.
8. **Height barrier & posts, Worplesdon Memorial Ground** – Quotations have been sought. To consider/approve the best value quotation.
9. **Surrey Rural Economy Conference - Friday 2nd March 2018 – Venue Living Planet Centre, Rufford House, Brewery Road, Woking, Surrey, GU21 4LL - 9am – 3.30pm – Cost £48 + VAT** – To agree the number of delegates (Cllr Cragg, Cllr Fisk and the Clerk would like to attend).
10. **Flower border maintenance – Fairlands** – To agree when the maintenance should be carried out (i.e. March – November). The current contractors have done a good job. To consider using the same contractors in 2018.
11. **Mayor’s Award for Service to the Community** – Deadline for nominations 23 February 2018. To consider nominations for the Award.
12. **Honour’s boards** – To receive the quotations – Minimum cost £600 & VAT.
13. **Holly Lane** – To consider action in light of the recent accident in which a student was injured whilst crossing the road.
14. **Terms of Reference IT Committee** – To reconsider/approve the revised IT Committee Terms of Reference. To consider an alternative version of the Terms of Reference as circulated prior to the meeting.
15. **Bus stop –at the top of Oak Hill, Wood Street Village** – Urgent replacement roof required. To waive standing orders and accept one quotation – total cost £910 & VAT, if applicable.
16. **Donations 2017/2018** – Letters of thanks received from: Crimestoppers, Kent Surrey Sussex Air Ambulance and Citizens Advice Guildford.
17. **Community Led Housing Event** - Date: 19<sup>th</sup> February 2018, Location: Guildford Baptist Church Time: 9:30am -12.30pm – This is a free event but delegates must [register their interest](#) with Surrey Community Action.
18. **Replacement playground equipment Fairlands and Worplesdon play areas.** To consider whether to arrange a Community Engagement Event in February.
19. **Illegal Incursion policy – Worplesdon Memorial Ground** – To consider/approve the draft protocol as circulated in advance of the meeting.
20. **Provision of new website** – To approve the design of the new website.
21. **Provision of parish office** – To receive a progress report from the Clerk to the Council, and to decide action, if considered appropriate.
22. **Blackwell Farm** – To consider arranging a meeting with the University of Surrey at the earliest opportunity to discuss SUDS policy given that Blackwell Farm has been taken forward in the Draft Local Plan as agreed at the Worplesdon Flood Forum meeting held 24 November 2017.
23. **Surrey County Council – Proposed commons car parking charges** – To consider correspondence received from Save Newlands Corner and to consider action.

**24. First Aid kit/s** – To approve the cost of two new first aid kits (one for the office and one for work parties).  
Cost unknown at the time of preparing the agenda.

**25. Bridge at the bottom of Harry's Meadow, Jacobs Well** – To consider the appropriateness of the current structure and to decide action, if considered necessary.

Signed:

Clerk to the Council