



# WORPLESDON PARISH COUNCIL

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Thursday 15 February 2018

## NOTICE OF MEETING

The **full council meeting** of the Worplesdon Parish Council is to be held in the **Small Hall, Worplesdon Memorial Hall** on **Thursday 22 February 2018 at 7.30 pm** for the purpose of transacting the following business.

**THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA. THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.**

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.*

*It is requested that if you are not using your mobile device for any of the activities outlined above, it is switched off or placed in silent mode during the meeting to prevent interruptions or interference with the PA or Induction Loop system. The use of flash photography and/or filming lights is not permitted.*

## AGENDA

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 3. Amendments to the Register of Interests**
- 4. To receive and consider written requests for new DPI dispensations, if any.**
- 5. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 6. Declaration of Gifts or hospitality over £25.**
- 7. Borough Councillor's report (5 mins).**

**8. County Councillor's report (5 mins).**

**9. Minutes of the previous meetings** - To be agreed and signed by the Chairman as a true record.

**10. Co-option of councillor – Jacobs Well Ward** - To consider any applications received.

**11. Planning Applications for consideration**

**Planning Application No: [18/P/00202](#) - 43 & 45 Keens Lane, Guildford, GU3 3HS** - Variation of condition 2 of 17/P/01979, approved 24/11/2017, to allow new drawing numbers.

**12. Invoices for payment** - Proposed list of cheques/online payments to be tabled at the meeting for approval. Payments for signature by two councillors.

**13. Post code area GU3 – Top burglary hotspot** – To lobby the Crime Commissioner and Chief Constable to take action to remedy this situation.

**14. Road Traffic Accidents – Clay Lane** – To lobby the County Council to take action to improve sightlines and overall road safety in Clay Lane.

**15. Potential Parish Office** - To receive a progress report from the Clerk.

**16. Land north of Keens Lane** – Proposed development 150 houses and a 60 bed Care Home – To consider action.

**17. Access licence – Disabled parking spaced (tennis courts) Worplesdon Memorial Ground** – To receive the Borough Council's response and to consider action.

**18. Wood Street Village Association** - Request for permission to hold the Annual Summer Show - To consider/approve the request and the cost of hiring the Green.

**19. Challengers Charity Event July 2018** (Event has been advertised before consent has been obtained) – To consider action.

**20. Fairwood Helpers** - Volunteers required. Please contact 01483 237619 or email [sueann.harris4@btinternet.com](mailto:sueann.harris4@btinternet.com)

**21. Strategic Plan** – To consider the draft document and to make recommendations for further consideration.

**22. To review and approve all risk assessments of the Council.**

**23. New Parish Council website** – To receive an update from Cllr Snipp.

**24. Public consultation – Highways England – Junction 10 (A3/M25) Planning Act 2008 Section 47 - Notification of a Local Community Consultation on a Proposed Development Consent Order Application - Statutory Pre-Application Consultation 12 February 2018 until 26 March 2018.** To consider action, if any.

**25. Vehicle Activated Sign (VAS)** – One of the Parish Council's VAS signs appears to have a fault. Cost to send to the manufacturer for investigation £27.50 & VAT (carriage). Price for a repair to be provided on receipt of the VAS sign. To consider action. Cost of a new sign £2,625 & VAT.

**26. Annual Parish Meeting – Wednesday 14 March 2018 – 7.30pm Fairlands Community Centre** – Residents will have the opportunity to choose the replacement playground equipment for the Fairlands and Worplesdon play areas and local historians David Rose and Geoff Burch are to give a talk about historic Worplesdon. All are welcome. Councillors are required to attend the meeting.

## 27. Finance

- a) **Bank reconciliation January 2018** - Bank reconciliations require approval.
- b) **Monthly budget report January 2018** - Monthly budget reports require approval.
- c) **Gulley clearing** - Coombe Lane – To consider the quotations received
- d) **New handles for Husson Breeze (WSV)** - £33.75 & VAT each - two to be purchased. To approve the cost.
- e) **Water trace dye** - Worplesdon Flood Forum - Cost £27.92 & VAT. To approve the cost.
- f) **GDPR** - Quotations received for the provision professional services in relation to the GDPR which comes into effect 28.5.2018.
- g) **Litter picker hoops** – To ratify the cost of 2 litter picker hoops (cost £24 & VAT).

## 28. Clerk's Report

## 29. Chairman's Report

## 30 . Date of next meeting – Thursday 22 March 2018

Signed:

Mrs G F White, Clerk to the Council