

36. **Powers for dealing with unauthorised development and encampments – Consultation deadline – 11.45pm – 15 June 2018** <https://www.gov.uk/government/consultations/powers-for-dealing-with-unauthorised-development-and-encampments> - To consider action.
37. **Flooding issue Sime Close** – To consider working in partnership with local residents to resolve a serious on-going flood issue by making a financial contribution of £500 towards the installation of a sleeping policemen.
38. **National Planning Policy Framework (NPPF) – [Public consultation](#) – Deadline 11.45pm 10 May 2018**
39. **Finance**
- a) **Bank reconciliations March 2018** - Bank reconciliation requires approval.
 - b) **Monthly budget report March 2018** - Monthly budget report requires approval.
 - c) **VAT return 1.10.2017 – 31.3.2018** – To be submitted to the HMRC as soon as practicable.
 - d) **EOY Pension Return – Deadline 30 April 2018**
 - e) **To receive the draft annual accounts 2017/2018.**
 - f) **SLCC membership Assistant Clerk** – To approve the cost - £159.
 - g) **Internal Audit** – To be carried out 16th May 2018.
 - h) **Precept 1st instalment** - BACS payment of £103,068.00 received from Guildford Borough Council.
 - i) **New signatory required for Skipton and Nationwide Building Society accounts** following Cllr Venables resignation.
 - j) **Fairlands Practice Patient Participation Group (FPPPG)** – Request received for a grant of, say £200, to enable the FPPPG to achieve a degree of financial independence for the running and development of our group and to enhance our profile in the area. To consider the request/decide action.
 - k) **Charles Arnold Baker 10th Edition** – Special offer 50% discount - £52.50 +£7 postage. To approve the cost.
 - l) **Replacement laptop for the Assistant Clerk** – To ratify the cost - £592.46 & VAT.

40. Clerk's Report

- a) **New bus shelter Douglas Close** – Surrey County Council has requested a contribution of £3,000 as previously agreed. The cost of the power supply, lighting and RTPI is to be met by SCC.
- b) **Rural Traffic Management and HGV Workshop held 11 April 2018** – To receive a brief report from Cllr N Mitchell/the Clerk.

41. Chairman's Report

Due to the confidential nature of the following item (appointment of staff), a resolution shall be passed to exclude the public and press, as per Schedule 12A of the Public Bodies (Admission to Meetings) Act 1960.

42. Permanent employment of Assistant Clerk

The Assistant Clerk's probationary period comes to an end on 31 March 2018. To receive and approve the second probationary report. To approve the Staffing Committee's recommendation to appoint Mrs Fear on a permanent part-time basis.

43. Date of next meeting – Thursday 24 May 2018

Signed:



Mrs G F White, Clerk to the Council