

**Event Title:**.....

**Organiser(s):**.....

**Date:**.....

**RISK ASSESSMENT**

**Venue:** .....

<b>Hazardous item</b> e.g. Machinery, electrical equipment, fuel, vehicles, structures	<b>Who is likely to be at risk from these items?</b>	<b>What is the likely risk from this item?</b> E.g. Electric shock	<b>How likely is it that it may occur?</b> <i>High, medium, low.</i>	<b>How are you going to reduce the possibility of someone being at risk from these items?</b>	<b>Any further action required?</b>

Thinking through your event from the start will help you identify potential hazards in advance and will allow you time to consider how to minimise the risks involved. Responsibility for ensuring the safety of those employed at and attending your event is entirely yours. Use the blank risk assessment to compile a comprehensive risk assessment unique to your event.