

**Event Title:**.....

**Organiser(s):**.....

**Date:**.....

**RISK ASSESSMENT**

**Venue:** .....

<b>Hazard</b>	<b>Persons at risk</b>	<b>Risk factor</b>	<b>Control measures</b>	<b>Action to be taken</b>	<b>Residual rating</b>
<i>ANYTHING WHICH CAN CAUSE HARM</i>	<i>STAFF, PUBLIC , CONTRACTORS ETC.</i>	<i>CATASTROPHIC(3), SERIOUS (2) , MINOR (1) OR INSIGNIFICANT (0)</i>	<i>WHAT YOU INTEND TO DO TO MINIMISE THE RISK</i>	<i>WHAT ACTION YOU WILL TAKE AT THE EVENT</i>	<i>LOW, MEDIUM OR HIGH AFTER CONTROL MEASURES AND ACTIONS</i>
Crowd disturbance - crushing, trip and falls, violence	Public, staff and stewards	3	Provide Stewards	Stewards in radio contact, channel 8 Stewards trained in crowd control Stewards to be briefed by police services St John's Ambulance in attendance	Low
Vehicle movements	Public, staff and stewards	3	Car park marshalling	Designated routes for service and emergency vehicles Designated entrances and exits for visitors vehicles Authorisation system for all vehicles	Low
Unloading and loading on site	Staff and stewards	2	Dedicated loading and unloading area. Personnel to use correct techniques and gloves where required	Overseeing by dedicated steward	Low
<b>Example only</b>					