



WORPLESDON PARISH COUNCIL

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Thursday 1 February 2018

NOTICE OF MEETING

A **Health and Safety Committee meeting** is to be held in the **Conference Room, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF** on **Thursday 8 February 2018 at 8.45pm** in order to transact the following business.

THE FIRST TEN MINUTES OF THE MEETING ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

Agenda

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it is switched off or placed in silent mode during the meeting to prevent interruptions or interference with the PA or Induction Loop system. The use of flash photography and/or filming lights is not permitted.

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**
- 3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.**
- 4. To review the Health and Safety policy.**
- 5. To prepare the annual Health and Safety report for the full council – Frequency and adequacy of the monthly and weekly inspections etc.**
- 6. To review all risk assessments and to make a recommendation to the full council - To consider whether any other risk assessments are required.**

Signed:

Clerk to the Council